

## APPLICATION FOR ADMISSION (DISTANCE LEARNING STUDY)

▪ TYPE IN CAPITAL LETTERS ▪

### CANDIDATE INFORMATION:

FAMILY NAME				STUDENT PHOTO HERE
OTHER NAMES			GENDER:	
DATE OF BIRTH		NATIONALITY:		
CONTACT ADDRESS				
EMAIL ADDRESS				
TEL. NUMBERS				
NEXT-OF-KIN NAME + TEL. NR				

### EDUCATION AND EMPLOYMENT:

SCHOOL / COLLEGE / UNIVERSITY NAME AND LOCATION	FROM	TO	AWARD / CERTIFICATE

  

RECENT JOB - EMPLOYMENT	DURATION	JOB POSITION

### STUDY PROGRAM:

PROGRAM TO STUDY	
PROGRAM MAJOR	
START DATE	

### ENGLISH LANGUAGE PROFICIENCY:

PROFICIENCY LEVEL	EXCELLENT { }	VERY GOOD { }	GOOD { }	FAIR { }
ENGLISH TEST SCORE	IELTS:	TOEFL:	OTHERS:	

### TUITION FEES PAYMENT (SELECT ONE OPTION):

TUITION FEES TYPES	FEES PAYMENT PLANS	
TUITION FEES WITH TEXTBOOKS { }	ONE-TIME PAYMENT { }	TWO EQUAL PAYMENTS { }
TUITION FEES WITHOUT TEXTBOOKS { }	THREE EQUAL PAYMENTS { }	FOUR PAYMENTS { }

SEE CURRENT TUITION FEES ON RCM WEBSITE - [WWW.RCMEDU.CH](http://WWW.RCMEDU.CH)

**ADDITIONAL INFORMATION:**

HOW DID YOU DISCOVER RCM ROCKFIELD COLLEGE OF MANAGEMENT?

REASON(S) WHY YOU SELECT THE PARTICULAR PROGRAM TO STUDY?

**ACKNOWLEDGEMENT:**

I Certify that the Information in this Student Registration Form is true and complete, that I have read and accepted the Terms of Admission, and that the University will terminate my admission if any False or Incomplete Information are submitted

PLACE:

STUDENT NAME:

DATE:

STUDENT SIGNATURE:

**REQUIRED DOCUMENTS FOR ADMISSION EVALUATION - LISTED BELOW:**

- X Complete and Sign Application Form
- X Current Curriculum Vitae (with photo)
- X Receipt of Paid Admission Evaluation Fees – EURO 100.00
- X Copy of National Identification Card (page with name + photo)
- X Copies of all Qualifications + Transcripts / Study Records from previous education (in English only)
- X Results of English Tests Scores e.g. IELTS, TOEFL etc. (non-native English speaking student only)
- X Recommendation Letters from 2 References at educational or professional level (Graduate study Only)

**NB:** If your documents are NOT in English Language, you will provide Official Certified True Translation in English

**SUBMIT APPLICATION DOCUMENTS:**

Send Completed Application Form with Supporting Documents to RCM Switzerland per Email or Post

**EMAIL:** [Admissions@rcmedu.ch](mailto:Admissions@rcmedu.ch) (Please Attach All Required Documents)

**POSTMAIL:** See Address above / below

**OFFICE USE - RCM ADMINISTRATION**

ENTRY DATE	APPLICATION REF. NR	ADMISSION EVALUATION	STUDENT REGISTRATION